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1932/33

Southern California Junior College 1932-1933

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*Where God Is Reverenced and
Men Are Trained*

❧

Published by
SOUTHERN CALIFORNIA JUNIOR COLLEGE
Arlington, California

Southern California Junior College

*'Tis But a Step
to
Multiplied Opportunities.*

SCHOOL OPENS SEPTEMBER 5, 1932

Calendar of Events

1932 - 33

FIRST SEMESTER

Registration	September 5 & 6
Opening Exercises 7:30 P. M.	September 6
Instruction Begins	September 7
Thanksgiving Recess 1 P. M.	November 23
to Evening of	November 27
Mid-Winter Vacation 1 P. M.	December 22
to Morning of	January 3
First Semester Examinations	January 18-20
First Semester Closes	January 20

SECOND SEMESTER

Second Semester Begins	January 23
Second Semester Examinations	May 24-26
Class Night 8 P. M.	May 25
Baccalaureate Sermon 11 A. M.	May 27
Commencement 10:00 A. M.	May 28

Board of Trustees

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E. E. Cossentine, Secretary

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Faculty

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A. R. SMITH
Manager

CHRISTIAN M. SORENSON
Bible Exegesis and Homiletics

AGNES SORENSON
Spanish

K. J. REYNOLDS
History

C. C. MORRISON
Science

LESTER H. CUSHMAN
Science

WILLIAM REEKIE
Dean of Men
Woodworking

MRS. F. T. OAKES
Dean of Women

MAYBEL JENSEN
Normal Director
Educational and Normal Methods

MRS. A. P. HANSON
English

FEDALMA RAGON
Assistant English

MINNIE BELLE SCOTT
Registrar

FLORENCE VOTH
Piano

*
Voice

* To be Supplied

WILLIAM BEISEL
Violin

CAROLINE S. HOPKINS
Commercial

W. H. NASH
Basketry and Sheet Metal

MRS. W. H. NASH
Basketry

MARGARET VAN ATTA
Household Economics

L. W. SIMKIN
Printing

ANNA D. PAULSON
Pre-Nursing and Health Education

HATTIE WHITE-SORENSEN
Matron

MRS. I. L. STURGES
Grades Seven and Eight

RUTH RITTENHOUSE
Grades Four to Six

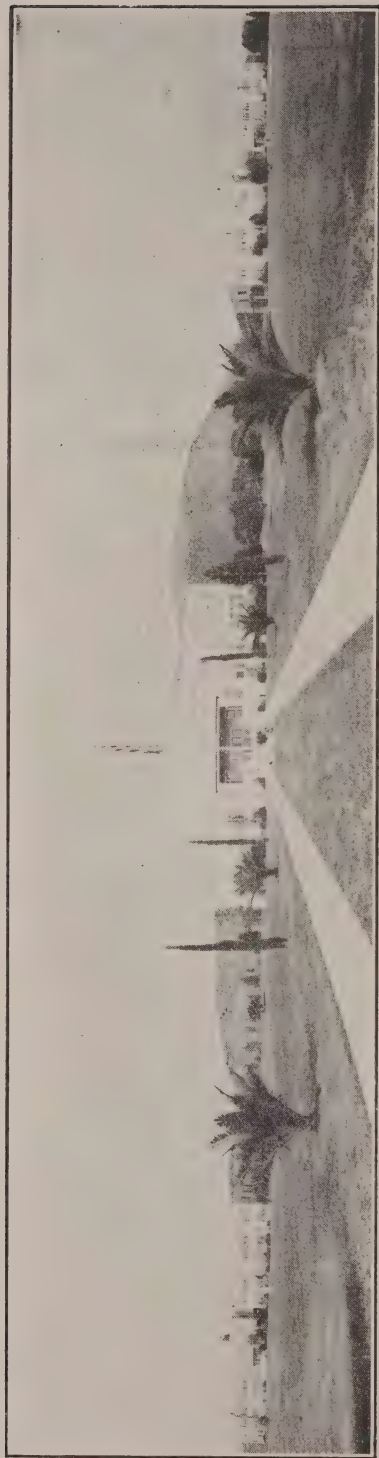
MRS. K. M. ADAMS
Grades One to Three

Administration

E. E. COSSENTINE	President
A. R. SMITH	Manager
G. E. STEARNS	Farm Manager
HATTIE WHITE-SORENSEN	Matron
WILLIAM REEKIE	Dean of Men
MRS. F. T. OAKES	Dean of Women

1923-1963





THE SOUTHERN CALIFORNIA JUNIOR COLLEGE CAMPUS

Mu Beta Kappa Hall
Men's Home

College Hall
Administration Building

Gladwyn Hall
Ladies' Home

Southern California Junior College

HISTORY

Southern California Junior College was founded as La Sierra Academy in the year 1922, three miles from Arlington, California. The purpose was to provide a training school for Seventh-day Adventist young people. Special study was given to the instruction found in the Spirit of Prophecy concerning the location of our schools. In harmony with these instructions the Educational Committee decided to locate the institution among the foothills of La Sierra Rancho. Such an undertaking required constant labor, prayer, and sacrifice on the part of the workers and Constituency, and as a result the progress the school has made is almost miraculous.

By action of the General Conference Committee and the Union Conference Committee, La Sierra Academy became a fourteen-grade Normal Training School in the year 1923, and since then it has been doing full fourteen-grade normal work.

The School was made a Junior College by action of the General Conference Committee, the Union Conference Committee, the Local Conference Committees, and the Constituencies of the Southern and Southeastern California Conferences in the year 1927.

LOCATION

Southern California Junior College is situated about ten miles southwest of the beautiful city of Riverside, and one mile north of Magnolia Drive between Riverside and Corona. The College buildings are grouped on a gentle slope overlooking the Riverside Valley, and command a splendid view of the snow-capped peaks in the distance. The world famous citrus groves of Riverside lie just across the valley, with the green alfalfa fields between. In the background are the rugged foothills that skirt the valley, fringed with citrus and walnut groves.

PURPOSE

The purpose in the establishment of the Southern California Junior College is to train our young people for service; service in the practical duties of life, service in the cause of God, and for "the higher joy of wider service in the world to come."

In order to fulfill its mission, the college will endeavor to surround the student with an atmosphere which will inspire him to earnest work and arouse him to the possibilities of Christian service. The object sought is the development of a symmetrical Christian character. The lines of study are conducted in such a manner as to cultivate in the student a reverence for the Word of God, confidence in its teachings, and a desire to practice its principles.

BUILDINGS

There are three main buildings of uniform type on the college campus. In the administration building are located the temporary chapel, the offices, the class rooms, and the dining-room and kitchen. These rooms are all well-lighted, heated, and ventilated.

On the north side of this building is located the young women's dormitory, which will accommodate eighty students. On the south side, is the young men's dormitory of the same construction and capacity.

In addition to the above named buildings are the Manual Training buildings, which have sufficient capacity to house the Manual Training, the Domestic Science, Printing, Basketry, and Sheet Metal Departments.

LIBRARY

The school library contains about four thousand five hundred carefully selected books, including standard encyclopedias, books for reference, research and general reading. In addition, it maintains branch relations with the Riverside County Library, thus placing at the disposal of the school an almost unlimited amount of library material, kept on our shelves throughout the school year. Current magazines are supplied in denominational, general news and departmental fields. Denominational periodicals of an inspirational character are also supplied without cost to the students in the school homes.

FARM

The college farm consists of 414 acres of land, about half of which is under irrigation. Two deep wells, equipped with turbine pumps have been installed and furnish water to irrigate one hundred fifty acres of alfalfa. The choice alfalfa hay is sold through the association and furnishes a good cash revenue to the institution.

The dairy herd numbers just under two hundred head, composed of seventy-five cows, sixty heifers, twenty calves and two sires.

Six teams and a saddle horse constitute the horse power on the ranch; several colts are being raised.

Several pieces of machinery have recently been added to the equipment, such as a grain drill, plows, manure spreader, harrows, grain self-binders, etc.

A new cement silo, 16x40 feet holding 215 tons of ensilage has been erected, and a new refrigeration plant has been installed.

A limited amount of orchard trees are being cared for, such as lemons, oranges, peaches, apricots, figs, plums, persimmons, pomegranates, walnuts, and almonds. A large vegetable garden was grown this year.

At present the ranch is giving labor to a large number of young men.

KIND OF STUDENTS WANTED

The college is open to all young men and young women who have an earnest desire to develop themselves intellectually, morally, and physically, and who want to do that which is recognized as right. Of course each student applying for admission will be expected to adapt himself to such rules and regulations as are necessary in the proper conduct of a Christian school. The Spirit of Prophecy is the guiding star for the conduct of the school, and an earnest endeavor will be made to follow all the counsel found in these Guide Books.

RELIGIOUS ACTIVITIES

The object for which the school exists is the development of character. "Seek ye first," said the Great Teacher, "the Kingdom of God, and all these things shall be added unto you." All classes, courses, and phases of school life should therefore be subsidiary to the culture of the soul. Maintained under the principles of the Spirit of Prophecy, the college must always place chief emphasis upon training for eternity. "In your life, religion is not to be one influence among others, it is to be an influence dominating all others." — "Counsels to Teachers," p. 489.

Each student therefore is expected to attend religious exercises regularly. Morning and evening worship is conducted in each dormitory. No one thing in the entire school curriculum is of greater benefit than the student meetings held on Friday evenings. The Sabbath School and church services are needful for spiritual life, and will be made interesting and inspiring to the student.

Since this is a Christian institution, a spirit of respect for holy things must be maintained. Reverence is an attribute of the Christian heart, and true courtesy is the sign of a lady or gentleman. Students will be encouraged to join prayer bands, not that these are required, but that they bring a strength into the life which no requirement can.

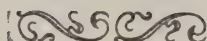
The Missionary Volunteer Society, whose meetings are held on Sabbath afternoons, is designed to give opportunity for student expression of Christian ideals. It is not, however, to be considered as a mere literary society, but a working organization. A correspondence, literature distribution, Christian help, foreign mission, and sunshine bands are integral parts of the society.

One of the most important organizations at the college is the Ministerial Seminar, which is composed of the spiritual leaders among the student-body, young people who have definitely pledged themselves to labor for the souls of others, both in and out of school. During the Week of Prayer, and throughout the school year these consecrated young men and women have done personal work for their fellow students and have had the joy of seeing souls won to Christ as the result of their

prayers and services. The Seminar meets each week for study and prayer.

Such campaigns as the Harvest Ingathering, and Big Week, afford opportunity for students to meet the public and present the objects of our great missionary movement. In each of these campaigns last year the college realized about \$500 in returns. These opportunities for Christian work develop the abilities of the student so that when school days are over he is experienced in gospel service.

"No man can really enjoy life without religion. Love to God purifies and ennobles every taste and desire, intensifies every affection, and brightens every pleasure. It enables men to appreciate and enjoy all that is true, and good, and beautiful." — "Counsels to Teachers," p. 53.



Department of Bible and Ministerial Training

"What the church needs in these days of peril is an army of workers who, like Paul, have educated themselves for usefulness, who have a deep experience in the things of God, and who are filled with earnestness and zeal. Sanctified, self-sacrificing men are needed — men who will not shun trial and responsibility; men who are brave and true; men in whose hearts Christ is formed 'the hope of glory' and who, with lips touched with holy fire, will 'preach the word.' For want of such workers the cause of God languishes, and fatal errors, like a deadly poison, taint the morals and blight the hopes of a large part of the human race." — Acts of the Apostles, p. 507.

"Bible study is especially needed in the schools. Students should be rooted and grounded in divine truth. Their attention should be called, not to the assertions of men, but to the word of God. Above all other books, the Word of God must be our study, the great text-book, the basis of all education; and our children are to be educated in truths found therein, irrespective of previous habits and customs. In doing this, teachers and students will find the hidden treasure, the higher education." — Vol. 6 p. 131, 132.

COLLEGIATE

Daniel and the Revelation: This course consists of a verse by verse study of these two books, tracing the unfolding of God's purpose in the history of the nations from the time the prophecies were given to the setting up of God's eternal kingdom on the earth.

Two Semesters Six Hours

Advanced Bible Doctrines. This is an advanced course in the doctrines of the Bible with special study devoted to the doctrines taught by the Seventh-day Adventist church.

Two Semesters Six Hours

Church History. This course deals with the development of the Christian church from its origin through the medieval modifications, the reformation, the growth of modern denominations, and world-wide mission expansion. The development of the Seventh-day Adventist church is studied in relation to general church history.

Two Semesters Six Hours

Homiletics. This course provides training in the theory of sermon construction and delivery. The ideals of the ministry presented in Gospel Workers are given careful study. Experience in conducting efforts will be obtained the second semester.

Two Semesters Eight Hours

Bible Workers' Training. This course consists of a study of the preparation and delivery of Bible readings in combination with some field work under the direction of the teacher.

Two Semesters Six Hours

Hebrew Prophets. This is an outline study of the Hebrew prophets. Careful attention will be given to the historical setting of these books as a basis for a sound exegesis of the messages of the prophets. The personal characters of the prophets, their experiences, their Messianic hope, and the lessons of their messages for our times.

Two Semesters Four Hours

ACADEMIC

Early Church History. A study of the whole manifestation of God in Christ. Our Saviour's life work, and teachings. "Desire of Ages" is read in connection with the class study.

Two Semesters One Unit

Hebrew History. A study of the experiences of the faithful of Old Testament times, and lessons learned from them that we can apply to our own time. "Patriarchs and Prophets" and "Prophets and Kings" are used as reference books.

Two Semesters One Unit

Denominational History. A study of the origin of the Seventh-day Adventist denomination, and the growth of its work throughout the world. Included is a survey of their educational, publishing, medical and missionary work. The biographies of some of the leaders in the movement are read.

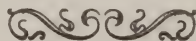
One Semester One-half Unit

Testimonies. A study into the counsels found in the writings of Mrs. E. G. White. These furnish valuable instruction in Christian conduct, dress, diet, and other lines. Each student must have access to the nine volumes of the "Testimonies" and the "Index."

One Semester One-half Unit

Bible Doctrines. A systematic study of the teachings of the Bible. The students are also drilled in Bible studies so that they may present what they have learned to others.

Two Semesters One Unit



Department of History

COLLEGIATE

European History Survey. A course covering the Christian era to the present. It is not intended to be a minute examination of the events of history, but rather an interpretation of these events in terms of the divine and human forces which are the causative agents. The formation and development of the early Church, the rise of the Papacy and its struggle with the Empire, the society and thought of the Middle Ages, the religious revolution, the political revolutionary period, modern imperialism and internationalism, these are the points of emphasis.

Two Semesters Six Hours

Constitutional History. This course covers the building, with English and colonial materials, of the basic principles of the American government, the framing and adoption of the Federal Constitution, and its later development by amendment and interpretation. Fundamental constitutional rights are examined against the background of Scripture. May be taken either semester. (Required by the State of California for all Junior College graduates.)

Either Semester Two Hours

Current History. Using a selected list of newspapers and magazines, the student is taught to gather, sift and classify the news, for historical values and for a better understanding of the contemporary world.

Two Semesters Two Hours

Latin America. A course in the rise and development of the Latin American states, with their continental and foreign relationships, principally with the United States. This course is a recognition of the growing importance of Latin America in world affairs.

One Semester Two Hours

Civilization. A course in the distinctive and significant contributions of the great nations and races to man's spiritual, intellectual, social, political, and economic development.

Two Semesters Four Hours

ACADEMIC

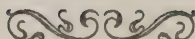
Medieval and Modern History. Those who do not take advanced work can in this course obtain a comprehensive outline of the history of

the races and nations, and of God's dealings with them, from the beginning of the Middle Ages to the present. The prophetic periods receive special attention.

Two Semesters One Unit

American History and Government. This course is intended to give the student a clear conception of the origins of the civil and political principles which distinguish this nation. The United States in prophecy, the relation of church and state, the structure of the national and state governments, the present position of the United States among the world powers, receive special attention. The objective sought is the highest type of Christian citizenship.

Two Semesters One Unit



Department of English

COLLEGIATE

Introductory English. Intensive study of the principles of grammar and punctuation; required of those students who are found to be deficient in grammar or in the correct use of the English language. A fee will be charged for this class in case it is required of any student; and before a credit is received for College Rhetoric the student must demonstrate that he has a knowledge of the English language.

First Semester No Credit

College Rhetoric. A study of the forms of discourse; short and long themes required periodically; also reports on topics of current interest, including the interesting news of the progress of the Third Angel's message. Reading from American and English authors, including the Spirit of Prophecy.

Two Semesters Six Hours

Survey of English Literature. This course includes the study of the best representative masterpieces of each period.

Two Semesters Six Hours

Journalism. A careful study of the structure of the news story; and a practical application of the principles learned, in the reporting of school activities; study and practice in the principles of editorial writing; the preparation of short articles adapted to the needs of our denominational papers.

Two Semesters Four Hours

Public Speaking I. Preparation and delivery of talks based on the correct principles of public speaking; special attention given to pronunciation and correct usage; the study of parliamentary law.

Two Semesters Four Hours

ACADEMIC

English I. A review of the fundamentals of English grammar; study in oral and written composition; and the reading of some of the best selections from American authors.

Two Semesters One Unit

English II. A concentrated study of paragraph development and theme construction in lines of narration, description, and exposition. Short themes are required on an average of once a week and longer

themes at intervals. All themes are marked and returned to the student for correction. After the corrections are made they are handed in for the approval of the teacher. During the second semester of this course three days a week are given to the study of literature, in which the student becomes acquainted with the best American authors and their works. Two hours of assigned reading is required for each week throughout the school year.

Two Semesters One Unit

English III. This course includes a brief survey of English Literature, with special attention to worth-while selections. A course in Biblical Literature is included in the second semester's work. A few weeks are spent in reviewing grammar and studying usage.

Two Semesters One Unit



Department of Science and Mathematics

"A knowledge of science of all kinds is power, and it is the purpose of God that advanced science shall be taught in our schools as a preparation for the work that is to precede the closing scenes of earth's history." — "Fundamentals of Christian Education," p. 186.

COLLEGIATE

The object of the instruction given in these courses is to help the student recognize a Creator and His infinite wisdom in the laws governing the phenomena of nature.

General Chemistry. A course emphasizing the important principles and theories of Chemistry. The practical and every-day importance of Chemistry is emphasized. A short course in qualitative analysis and an introduction to organic Chemistry is included in the second semester's work

Prerequisite: Academic Chemistry.

Two semesters Eight Hours

Zoology. An introduction to the principles of animal biology, with special reference to the structure and functions. The Anatomy part of the course is designed to give a better understanding of Physiology. During the first semester a thorough study of a number of the invertebrates will be completed. The second semester is essentially a course in the comparative Anatomy of vertebrates. The laboratory work of this semester will include a detailed dissection of the cat.

Prerequisite: Academic Biology and Chemistry.

Two Semesters Four Hours

Bacteriology. This course is primarily for the college pre-nursing course. It takes up the early history of Bacteriology; sterilization; preparation of culture media; bacteria, yeasts, molds, protozoa; biochemical activities as fermentation and putrefaction. An introduction to bacteriology of the air, soil, water sewage, milk, and its products, other foods, as well as certain human, animal and plant diseases.

Prerequisite: Academic Chemistry, Biology or Physiology.

Second Semester Four Hours

College Biology. A study of the fundamental life processes of plants and animals and of their ecological relationships. Special emphasis

will be given to field work. (This course is intended for the students of the Normal Department.)

Two Semesters Six Hours

General Physics. Lectures, recitations, demonstrations, and laboratory exercises dealing with the principles and application of physics.

Prerequisites: Academic Physics, and Trigonometry. (Trigonometry may be taken during the same year as Physics.) Laboratory three hours per week.

Two Semesters Eight Hours

Trigonometry. The use of the natural functions, logarithms, and solutions of right and oblique triangles with practical applications.

Prerequisite: Algebra.

Two Semesters Four Hours

LIBRARY SCIENCE

One class period each week for technical instruction, and four hours per week in practical work in the well-stocked Junior College library, provide the student with a foundation in library science as a preparation for professional work and also gives that working acquaintance with a library which is indispensable to every advanced student. Text-book and notebook work are included.

Two Semesters Four Hours

ACADEMIC

Academic Chemistry. An introductory course in Chemistry gives the student a decided advantage in studying college or nurse's Chemistry. The course includes a study of common elements and compounds, an introduction to chemical laws and theories.

Prerequisite: Algebra.

Two Semesters One Unit

Physics. An elementary course in mechanics, sound, heat, light, electricity, and magnetism.

Prerequisites: Algebra and Geometry. (Geometry and Physics may be taken during the same school year.)

Two Semesters One Unit

General Biology. An introduction to botany and zoology, correlated, to show their physiological and economic relationship. Field study and

laboratory work accompanies the course. Physiology is given the first semester, and zoology and botany the second.

Two Semesters One Unit

Algebra. Arithmetical operations, equations, factoring, fractions, quadratic equations, linear systems, graphing, and radicals.

Two Semesters One Unit

Plane Geometry. The five books of Plane Geometry are studied. The solution of a number of original problems is required. Special emphasis is placed upon individual reasoning and the development of clear, logical thinking.

Prerequisite: Algebra.

Two Semesters One Unit

Home Hygiene and Care of the Sick. This study of home care of the sick also includes First Aid. In the care of the sick such subjects as indications of sickness, use of heat and cold, feeding the sick, and bed-making are included.

In First Aid is generally comprehended: bandaging, bleeding, artificial respiration, common emergencies, and life-saving.

One Semester One-Half Unit

Agriculture. This course is based on the theory that the successful farmer should know the physical and biological forces with which he has to work. Study is given to the science and art of producing agricultural plants, and the production and care of farm animals. The establishment and conservation of soil fertility is an important section.

The proper combination of these aspects of agricultural production, including detailed and practical consideration to the business management of the farm are deemed important features of this course.

Two Semesters One Unit



Department of Modern Languages

A grammatical knowledge of Spanish and French is offered in this department. The literature and history of the countries are studied as well as the contribution of its people to art and science. With the needs of the mission fields in view Spanish is stressed in the department. Biblical and denominational literature have a place in the classroom, as well as other authors.

COLLEGIATE

Advanced Spanish. Beneficial for prospective teachers and missionaries. Conversation and readings on geography, history, customs and life of the Spanish. This course will be conducted in Spanish.

Two Semesters Six Hours

French I. Primary Object: To enable the students to understand easy French, spoken and written. Reading accompanies the grammatical analysis of the language and the study of the regular and common irregular verbs. The foundation of a correct pronunciation is laid through the presentation of elementary phonetic facts with daily drill and practice. Dictation and memorization.

Two Semesters Six Hours

French II. Continued stress on pronunciation and the understanding of spoken French. Grammar review, dictation and memorization. Resumes and history themes in French.

German 1. Primary Object: To enable the student to understand easy German, spoken and written. Reading accompanies the grammatical analysis of the language and the foundation of a correct pronunciation is laid through the presentation of elementary phonetic facts with daily drill and practice. Dictation and memorization.

Two Semesters Six Hours

ACADEMIC

Spanish I. Primary object: to secure the understanding of easy Spanish written and spoken. Pronunciation taught on a phonetic basis. Reading accompanies the grammatical instruction from the beginning. Drill is given in form of dictation, memorizing of typical sentences, and verb and sentence drill. Abundant aural recognition.

Two Semesters One Unit

Spanish II. Review of Grammar. Emphasis on facility and accuracy in reading. Increased oral practice; dictation; original themes. Intensive and extensive reading.

Two Semesters One Unit

LANGUAGE CLUBS

The language clubs "El Circulo Castellano" and "Le Cercle Francais" meet every week during the session and present interesting programs consisting of short talks, games, music, and dialogues in their particular languages. These clubs serve as laboratories to give training and practice in conversation under the most natural conditions possible.

The club programs are arranged by committees appointed under the direction of the head of the department.



Department of Education and Normal Training

The need of more and better trained teachers for our elementary schools and academies, and the calls for efficient teachers in the mission fields, emphasizes the necessity of giving a normal training course in our schools.

"To the teacher is committed a most important work — a work upon which he should not enter without careful and thorough preparation." The curriculum for normal training offers the first two years' requirement of a degree course.

Proficiency in the art of teaching is dependent upon a thorough mastery of subject matter, a clear conception of methods, devices for imparting knowledge, and an intelligent study of them in practical operation.

Principles of Education. This course stresses thoroughly the principles of education as outlined in the books, "Education," "Fundamentals" and "Counsels to Teachers."

One Semester Three Hours

General Psychology. This course consists of a survey of mental processes. Special emphasis is placed upon the governing laws and principles of human behavior.

Lectures, class discussions, demonstrations, and exercises are employed.

One Semester Three Hours

Geography. This course presents the new geography. It stresses the interpretative rather than the informational. Facts are not by nature geographic.

Information is not the aim of the course, but a means by which the aim can be accomplished, that aim being an understanding of relationship.

Two Semesters Four Hours

History. See Department of History.

Biology. See Department of Science.

Rhetoric. See Department of English.

Principles of Grammar. The study of the fundamental grammatical usages, combined with practice exercises. The course is for those who are weak in the basic grammatical forms that they will be required to teach. Required of those who fail in the grammar entrance test.

One Semester No Credit

Directed Teaching. The intending teacher is introduced, under the direct supervision of the Normal Supervisor in the training school, into actual problems through observing demonstration teaching, and then taking charge of classes. Promptness and faithfulness are major essentials in this course. Individual conference hours and approved lesson plans are required before the student may teach a class.

One Semester One Hour

Story Telling. In this course the possibilities and technique of story telling are presented, with classroom experience in the reproduction of stories.

One Semester One Hour

Bible. See Department of Bible.

Physiology. The functions and structure of the human body are studied.

Facts and principles are stressed as fundamental in the development of physical, mental, and spiritual powers. The course is suited to the needs of those preparing to teach Physiology.

Two Semesters Four Hours

Manual Arts I. A course aiming to prepare the teacher to direct art activities of the schoolroom, such as clay modeling, poster making, lettering, crayola, pencil and water color work, and blackboard drawing.

One Semester Two Hours

Manual Arts, II. See Department of Manual Arts.

Directed Teaching II. The work of the previous course continued, accompanied by a corresponding course in methods.

One Semester Three Hours

Teachers' Conference. This course is required of all who take Directed Teaching. Study is given to the various problems which may arise in teaching procedure.

Two Semesters One Hour

Teaching of Reading. A study of the important investigations, psychological research and results of scientific studies made in the field of reading with practical application to the reading method.

Two Semesters Three Hours

Teaching of English. In this course an intensive study is made of the principles, aims, purposes, and objectives of Oral and Written Composition. Attention is given to Spelling, Penmanship, and skill in using essentials of grammar.

One Semester Two Hours

Teaching of Bible. In this course the context material is reviewed with special study given to the methods of teaching the subject matter to children in an effective way.

The prospective teachers are required to work out a series of lesson plans preparatory to classroom teaching.

One Semester Three Hours

Teaching of Music. A course designed to prepare students to teach sight-singing in the elementary school. Major, minor, and chromatic scales, ear-training, and interval drill; analysis of song materials; including demonstration work and methods of classroom presentation.

One Semester Two Hours

Teaching of Arithmetic. This course deals with the methods of teaching arithmetic according to the nature of children. Skill in mathematical interpretation, calculation, and application, are stressed as a preliminary to systematic thinking.

One Semester Two Hours

Arithmetic. In this course a careful review of the important topics in Arithmetic are considered with the view of developing the mathematical ability of prospective teachers.

Required of those who fail in the arithmetic entrance test.

One Semester No Credit

Child Health. A study of principles as related to the physical growth of the child.

One Semester Two Hours

Physical Education. The purpose of this course is to prepare teachers to handle the physical education needs of the school.

Two Semesters Two Hours

American Constitution. See Department of History.



Department of Household Economics

"Let the diet reform be progressive. Let our people discard all unwholesome recipes. Let them learn how to live healthfully, teaching to others what thy have learned. Let them impart this knowledge as they would Bible instruction. By precept and example make it plain that the food which God gave Adam in his sinless state is the best for man's use as he seeks to regain that sinless state." Vol. 7, p. 135.

Many of the branches of study that consume the student's time are not essential to usefulness or happiness; but it is essential for every youth to have a thorough acquaintance with every-day duties. . . . It is indispensable that she learn to make good bread, to fashion neatly fitting garments, and to perform efficiently the many duties that pertain to home-making.—"Education."

The courses in Domestic Science are designed to give the young women such information concerning the management of the home as will enable them to regulate comprehensively, economically and artistically, the functions of the home; to help them to be efficient home-makers, or to fit them to be teachers or matrons in our institutions.

COLLEGIATE

Cooking II (Home Management). A study of the problems of home-making. We are prepared to give this course in a practical way in our practice home. Special attention will be given to maintaining a healthful balance in the meals, and to remaining within the budget allowance. Careful study of child feeding, school luncheons, and cookery for the sick are included in this course.

Two Semesters Six Hours

Food and Dietetics. This course takes up a careful study of the principles of diet in health as well as in disease, also of food combinations.

One Semester Three Hours

Chemistry of Foods. In this course the chemistry of the body is studied, also food materials and their relation to the body.

One Semester Three Hours

Home Making. A study of the home, its surroundings and furnishings, color study and designs in wall and floor coverings, also in hangings and draperies.

One Semester Three Hours

Sewing III. Drafting, tailoring, the study of individual types, and appropriate clothing, remodeling, making of the clothing budget.

Prerequisites: Sewing I and II.

Two Semesters Six Hours

ACADEMIC

Cooking I. The study of food values and combinations, practical work in the preparation and serving of simple foods, selection, care and preservation of foods, menu making, care of home and furnishings.

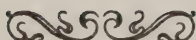
Two Semesters One Unit

Sewing I. In this course each student is expected to make a complete set of garments for herself. The study of textiles will be taken up, including the history of the textile industry, fabrics and their qualities, and good taste in dressing. Special attention will be given to standards of dress as outlined in the "Testimonies."

Two Semesters One Unit

Sewing II. Advanced instruction in cutting, fitting, and making of gowns, including the making of dresses in cotton, wool and silk. Instruction will be given in suit and coat making, also a short course in practical millinery.

Two Semesters One Unit



Department of Commerce

All the powers of the mind should be called into use and developed, in order for men and women to have well-balanced minds. The world is full of one-sided men and women, who have become such because one set of their faculties was cultivated, while others were dwarfed from inaction. The education of most youth is a failure. They overstudy, while they neglect that which pertains to practical business life. . . . All were to be educated in some business line, that they might possess a knowledge of practical life, and be not only self-sustaining but useful. This was the instruction which God gave to His people.—“Fundamentals of Christian Education,” pages 37 and 417.

Typewriting I. Speed tests will be given from standard tests, together with drill in addressing envelopes, making of carbon copies, writing simple business letters, and care of the machine.

A speed of thirty net words a minute for fifteen consecutive minutes must be attained for one-half unit of credit.

A speed of forty net words a minute for fifteen consecutive minutes is required for one unit of credit.

Typewriting II. Advanced drill work is required in this course, with Typewriting I as a prerequisite, together with additional letter-writing practice and efficiency methods.

A speed of sixty net words a minute for fifteen consecutive minutes is required

Certificates and awards are given upon completion of the required speed.

College Bible. See Bible Department.

College Rhetoric. See English Department.

Shorthand. A study of the fundamental principles, phrases, and contractions of the Gregg system, including those practically applicable to our denominational work.

A speed of one hundred twenty words a minute on new matter is required, and transcription at the rate of thirty words a minute.

Two Semesters Six Hours

Shorthand Dictation and Office Training. To familiarize stenographic students with the use of office machines and equipment, and the handling of dictation.

Secretarial Training. A study of advanced secretarial problems; filing, indexing, and the making of reports and graphs.

Students taking this class are called upon to do work for Department Heads.

Business English. A review of grammar as applied in business usage, followed by a study of the various forms of business letters.

First Semester Two Hours

Economics. The study of production, its organization and agents, markets, value and utility, money and prices, wages, trade unionism, labor legislation, taxation, exchange, and trade relations.

Second Semester Four Hours

Commercial Geography. A brief review of geography followed by an intensive study of products, both domestic and foreign, and domestic and world commerce.

Second Semester Four Hours

Accounting I: Partnership. A review of elementary bookkeeping.

A partnership set for laboratory work accompanies class instruction in controlling accounts, accruals, deferred charges, and adjusting entries and reports.

First Semester Two Hours

Accounting II. The formation and operation of the corporation, manufacturing accounts, comparative reports, graphs, and the vouchers payable register are studied, and a corporation set is used for laboratory work.

Second Semester Two Hours

Accounting III & IV. A review of the foundation principles laid down in bookkeeping, followed by a study of accounting records, reports, depreciations, reserves, sinking funds, partnership, corporation, and insolvency accounting.

Two Semesters Four Hours

American Constitution. See History Department.

Commercial Law. The general principles of law governing contracts, negotiable instruments, corporations, agency, partnerships, etc., designed to enable the student to understand his rights and liabilities in common commercial transactions.

First Semester Four Hours

Rapid Calculation. Drill in fundamentals of arithmetic, short methods, and proofs.

Second Semester One Hour

Penmanship. The introduction of the typewriter, bookkeeping machine and similar labor-saving devices, into the modern office, has not lessened the demand for easy, legible handwriting.

The object of this course is to teach rapid, easily-executed business writing. The Palmer Method of Business Writing is used.

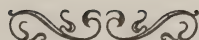
First Semester One Hour Attendance

Spelling Drill. Spelling, diacritical markings, definitions, prefixes, suffixes, special rules, synonyms, homonyms, abbreviations, and finally a study and general knowledge of technical words.

Second Semester One Hour Attendance

Gospel Salesmanship. Instruction is given in the principles of selling, the training of salesmen; and actual field work is done under the direction of the field secretary of the Southeastern California Conference.

Two Semesters Four Hours



Department of Music

"Music has its special mission, which is not merely to charm the ear, but to touch the heart and elevate the mind."

GENERAL REGULATIONS

Music lessons are charged for by the month.

Tardiness and absence result in loss to the student.

Students are not allowed to take fewer than one lesson per week.

No credit is given any student practicing less than one hour per day.

Recitals given by the students furnish opportunity to become acquainted with a far greater number of musical compositions than they can individually study.

All music students are required to be present on these occasions.

Students are not allowed to perform in public except by permission from the instructor.

The memorizing of pieces is required in each course.

* Students of college grade are allowed three hours' credit for each year's work in instrumental music, provided that two or more years' work is taken. Students taking two lessons per week, and averaging not less than ten hours practice per week, are allowed four hours' credit.

Applied Music —

Students of Academic grade are allowed one-fourth unit each semester

The following classes are offered at the discretion of the Music Department.

THEORETICAL STUDIES

Harmony I. A thorough study of scales, intervals, triads, and seventh chords; modulations; harmonization of melodies as well as basses.

Two Semesters Six Hours

Harmony II. Altered and mixed chords; comprehensive study of modulation; suspensions, passing tones; appoggiaturas and other melodic embellishments.

Two Semesters Six Hours

History of Music. Primitive music; the ecclesiastical scales; the rise and growth of polyphony; the history of notation, harmony, and

counterpoint; opera oratorio, the orchestra; biographies of eminent musicians.

Two Semesters Four Hours

Music Theory. The study of the phenomena of sound, the tempered scale, orchestral instruments, music appreciation.

First Semester Two Hours

Harmonic Analysis. A study of the harmonic material used in various compositions, and accounting for every tone, both harmonic and non-harmonic.

Second Semester Two Hours

Form and Analysis. Figure, motive, phrase, period; two and three-part song forms; theoretical analysis of chorals, choruses, motets, oratorios, sonatas, and cantatas.

Two Semesters Four Hours

Ear Training. The science of musical perception. Dictation exercises in all intervals, sounded consecutively and simultaneously.

Two Semesters Three Hours

Musical Pedagogy. An exposition of the laws of teaching, as applied to music-teaching; studies in methods of mind-training, to sharpen the perceptive faculties and develop the power of concentrated attention and memory.

Two Semesters Two Hours

NORMAL PIANOFORTE COURSE

Prerequisite: Full Academic Course	Hours
Harmony I and II	12
Ear Training	3
Chorus or Orchestra	2
Theory of Music	2
Harmonic Analysis	2
Form and Analysis	4
Musical Pedagogy	2
Practice Teaching for one year	
History of Music	4

Applied Music

Six years, two lessons per week, practice two hours per day.

Collegiate Requirements —

Bible	6
American Constitution	2

ACADEMIC MUSIC COURSE PIANOFORTE

The first two years are the same as the Academic Course with one additional credit in piano.

Third Year —

Denominational History	½ Unit
Testimonies	½
English III	1
Harmony I.	1
Piano	1

Fourth Year —

Bible Doctrines	1
American History and Civics	1
History and Theory of Music	1
Piano	1
Chorus and Directing	¼

VIOLIN

The course of study offered embraces technical material devised by violinists and teachers of established reputation and authority, together with such compositions as are conducive to an increasing appreciation of the best in violin literature.

ACADEMIC VIOLIN COURSE

The first two years are devoted to elementary material and constitute a preparatory course. A thorough study of all major and minor keys, fingering in three positions and various bowings is made. The third and fourth years constitute the Academic Course covering all the positions, scales in all the keys through three octaves, all the principal bowings and etudes and pieces of the same grade of difficulty.

Daily practice must average one hour for the first three years, one lesson each and every week; and two hours a day for one year with two lessons per week. Students having had three hundred and sixty hours of applied music, who give satisfactory proof of having attained a reasonable degree of proficiency will be granted one unit of credit on the Academic Course.

NORMAL VIOLIN COURSE

Continued study of the positions with various exercises for obtaining command of each, also studies in double-stopping of medium difficulty, continued development of bowing; and various concertos, sonatas, and pieces by classical and modern composers. Daily practice, two hours, two lessons per week.

ADVANCED

Studies by Fiorillo, Rode and Gavinies, technical studies by Sevcik, concertos by DeBeriot, Rode, Spohr, and others. Daily practice should average three hours, two lessons a week.

OTHER INSTRUMENTS

Instruction is also given on the cello and other instruments of the violin group; reed instruments such as clarinet, saxophone etc.; and brass instruments such as cornet, trombone, and horn. Standard methods and instruction books are used.

ORCHESTRA

An orchestra of twenty-five pieces or more is maintained by the Music Department. This affords valuable and interesting practice for those studying instrumental music. It is planned to give at least two concerts each year. Credit is given the same as for chorus work. Orchestra is treated as a regular class, meeting three times a week.

VOCAL

There will be a revision of both class and private work in the Vocal Department. The new plan will be announced as soon as it is complete.

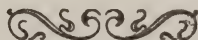
Fundamentals of Speech. This course has a double purpose, It is planned first, to improve the speech organ itself; and second, to train to correct interpretation in oral reading through proper voice inflection.

It is designed especially for ministerial students and those interested in developing a pleasing public personality.

Study will be given to proper posture and breathing, to tone quality, and to distinct articulation and modulation.

Scripture and other literary excerpts will be studied with the view to bringing out their force and beauty through an appealing delivery.

Two Semesters Two Hours



Department of Manual Arts

REEDWORK

Reedwork I. This course teaches the construction of a large variety of reed articles from small flower baskets to light furniture.

Weaving reed is fascinating as well as practical.

This subject is designed to teach accuracy and habits of industry.

After successfully finishing the first project, the student may begin to earn part of his school expenses. The reed worker is paid by the piece, and the amount he does determines his wages. Average students who apply themselves to their work earn from twenty to forty-five cents per hour.

Reedwork II. This is a concise course in reedwork which gives the student the foundation principles of basket and furniture weaving. It is especially designed for the prospective teacher.

A fee of \$8.00 is charged and the student keeps all the articles he makes.

One Semester Two Hours

SHEET METAL

Sheet Metal. We are living in a sheet metal age. The forests are fast disappearing. Sheet metal is now one of the leading world industries. From the tip of a shoe string to a lofty sky scraper, sheet metal plays an important part.

In this class the student is taught to design, cut, shape, put together, and decorate various sheet metal projects which are salable. All young men who look forward to work in the basket factory should take this class.

Two Semesters One Unit

WOODWORK

Carpentry I. There is perhaps no trade of more practical value than carpentry. Almost every man, at times, feels the need of ability and a practical knowledge in this line. Ten class periods a week are devoted to this work. The first year's work will consist of the rudiments of isometric and architectural drawing; the study of tools; the study of the varieties of timber used in building construction. There is practical work in building. In addition to this there will be text-book assignments, vocational mathematics, architectural drafting and shop work. The course is made as practical and useful to the student as possible.

Two Semesters One Unit

Carpentry II. The second year's work consists of cabinet work, and the study of roofs, special framing, finishing, and other parts of building given in the second half of the text-book. There is also blue-print reading, drawing of plans, writing of specifications, and estimating the cost of constructing buildings. As in the first year, the theoretical and practical are combined. Two years in wood work at Southern California Junior College are equivalent to the first two years of the carpenters' trade.

Two Semesters One Unit

PRINTING

Printing I. An introductory course in printing, beginning with history and following the art, step by step. Methods of straight composition and use of printers' tools are studied with supervised practice in the printing laboratory. This course is intended to give the student the foundation principles of the craft. Ten class periods weekly. No required work outside of class.

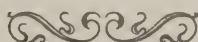
Two Semesters One Unit

Printing II. Comprises more difficult type work, such as title pages, add setting, cover designs, imposition, rule and border work. Press work is taught in second year printing for those who would like to become pressmen as well as printers. Job and cylinder press work is available. Experience in light bindery work is also given. Paper is studied, its composition, sizes, weights, grades, and adaptability to the class of work in hand. Five class periods weekly and five hours' laboratory time in The College Press.

Two Semesters One Unit

Machine Typesetting — Machine Composition. A course in the operation of the Linotype is offered those having completed Printing II. Instruction in mechanism followed by keyboard practice which will give the fundamentals of care, operation, and style. Two hours per day.

Two Semesters Six Hours



General Information

DEPOSITS AND ADVANCE PAYMENTS

At the time of matriculation all students in all departments of the school are required to make deposits and advance payments as follows:

College or Academic Boarding Students —

Entrance fee	5.00
Deposit	35.00

College or Academic Non-Boarding Students—

Entrance fee	5.00
Deposit	12.50

Elementary Grade Students —

Entrance fee	1.50
Deposit	An amount equal to tuition for four weeks

The deposit takes the place of advance charges for tuition and dormitory expenses, and is applied as a credit upon the school expenses of the last school period of the year, or at the time the student leaves school.

TUITIONS

Tuition charges are based on credits given, and for four weeks of school work are as follows:

College and Normal Subjects — Boarding Students

13 to 16 semester hours and dormitory expense	\$25.00
9 to 12 semester hours and dormitory expense	23.00
5 to 8 semester hours and dormitory expense	21.50
3 to 4 semester hours and dormitory expense	18.50
1 to 2 semester hours and dormitory expense	17.25

Academic Subjects — Boarding Students

4 units and dormitory expense	25.00
3 units and dormitory expense	23.25
1 or 2 units and dormitory expense	20.75

College and Normal Subjects — Non-Boarding Students

13 to 16 semester hours	12.00
9 to 12 semester hours	10.00
5 to 8 semester hours	8.25
3 to 4 semester hours	5.00
1 to 2 semester hours	3.25

Academic Subjects — Non-Boarding Students

4 units	\$11.00
3 units	9.25
1 or 2 units	6.75

More than full work will be charged for at the rate of:

One semester credit hour	\$.75
One academic unit	3.00

Music Tuitions

All private music lessons are thirty minutes in length, and with the exception of voice lessons are charged for at the following rates for four weeks:

One lesson per week	\$ 4.00
Two lessons per week	7.00

This rate applies to piano, violin, all orchestral and band instrument lessons.

Voice lessons are charged for at the rate of:

One lesson per week	\$ 5.00
Two lessons per week	8.00

Miscellaneous Information

For auditing classes without receiving credit, one-half the regular tuition charge is made.

Students receiving full credit for a subject will be expected to pay full tuition, whether entering the course late or whether absent for any cause during a portion of the course.

No tuition charge will be made for Physical Education to students not taking the Normal Course; or for Chorus or Orchestra where credit is not given.

Sixteen semester hours of college work, or four academic units constitute full work and more can not be taken without consent of the scholarship committee, and the faculty.

Students desiring to room alone may have this privilege, when it is possible, by payment of an extra charge of four dollars per school month.

Fees

Aside from the entrance fee, all fees are charged by the semester, and at the beginning of the semester:

College Chemistry	\$5.00
College Physics	5.00
College Biology	1.50
Bacteriology	5.00
College Zoology	6.50
Anatomy	5.00
Academic Chemistry	4.00
Academic Biology	1.00
Academic Physics	3.00
Cooking	2.50
Sewing	1.00
Printing	3.00
Basketry (for Normal students)	8.00
Chorus music (for all chorus members)	2.50
Orchestra Music (for all orchestra members)	1.50
Infirmery fee	1.00
Cooking (7th and 8th grades)	1.00

Special Fees

Special fees are charged as follows:

Introductory English Course	\$ 5.00
Special Examination Permits	1.00
Reregistration	1.00
Diploma fee	5.00
Breakage Ticket	5.00

Rentals

Four weeks

Typewriter, one period per day	\$ 1.00
Typewriter, two periods per day	2.00
Piano Practice, 1 hour per day	1.00
Piano Practice, 2 hours per day	1.75
Piano Practice, 3 hours per day	2.25

Piano rental for voice students is the same as for piano students.

Elementary School Tuitions — Non-Boarding Students

Grades 1 - 2 per school month of four weeks	\$ 3.50
Grades 3 - 4 per school month of four weeks	4.50
Grades 5 - 6 per school month of four weeks	5.50
Grades 7 - 8 per school month of four weeks	6.50

All elementary school tuitions are payable in advance. The entrance fee for each student is \$1.50, and is paid at the time of entry, with the tuition for the first school month.

Fees for Elementary School Students

Grades 1, 2, and 3 for Miscellaneous Work Materials — per semester	\$.75
Grades 7 and 8 (boys only), for Woodwork Materials — per semester	1.00
Grades 7 and 8 (girls only), for Sewing Class Materials —	will pay actual cost
Grades 7 and 8 (girls only), for Cooking Class Materials — per semester	1.00

BOARD

The cafeteria plan of food service is followed for boarding students, and the charges for board are in addition to the tuition and dormitory expenses mentioned above. This plan enables the student to select the food desired, and to control the boarding expense. The home life at the table is preserved.

The minimum rate for young men is \$12.00 per month, and for young women \$10.00 per month.

Non-boarding students may, by arrangement at the business office, obtain meals at the cafeteria by paying 20 per cent extra with no minimum. This additional charge is made in lieu of the boarding students' service charge.

The average cost of board for young men is about \$4.50 per week, and for young women about \$3.50 per week.

Miscellaneous

Rebates on dormitory expenses will be made only for absences of more than two weeks caused by serious illness, and fractions of weeks count as full weeks.

Changes of school program are not permitted after registration except by consent of the faculty as shown by suitable admittance vouchers and drop vouchers, and refunds or rebates are not made unless proper vouchers are obtained. When a student drops school, a drop voucher

must be obtained, and tuition will be charged until such voucher is received at the business office.

One complete transcript of grades will be made upon request, free of charge. A fee of \$1.00 will be charged for each additional transcript issued.

In addition to all fees, each student will be expected to pay for all breakage in the laboratories. Breakage tickets should be purchased at time of registration.

Refunds will be made on breakage tickets, but will not be made on any fees.

Special students, taking music only, will be excused from payment of the regular entrance fee, but will pay a registration fee of \$1.00.

Diplomas will not be granted until the student's account is paid in full.

Semester grade cards, and transcripts of credits will not be issued until students' accounts are paid in full.

Students transferring from other private schools should present statements indicating that previous accounts are paid.

Students not residing at their own homes must secure permission from the President for the privilege of residing elsewhere than in the school dormitory.

Special Examinations

A fee of \$1.00 is charged for the following special examinations:

1. Examinations for credit on work for which special credentials cannot be supplied.
2. Examinations when taken at other than the regular time set for such examinations.

The instructor may give such examinations only on presentation of a receipt from the treasurer's office, for the fee in question.

PAYMENT OF ACCOUNTS

The school year consists of thirty-eight weeks, and all charges are based upon this interval. The first eight school periods are each four weeks in length, while the ninth period is six weeks in length. Tuition and other expenses are due and payable on the closing day of each school period; statements of students' accounts are issued immediately. Fourteen days are allowed for settlement of the account where students are obliged to send statements to parents. If the account is not paid within fourteen days the student may be asked to discontinue school.

The dates on which students' accounts are due are as follows:

Sept.	5	Advance payment and deposit due
Oct.	3	End of 1st period — 4 weeks
Oct.	31	End of 2nd period — 4 weeks
Nov.	28	End of 3rd period — 4 weeks
Dec.	26	End of 4th period — 4 weeks
Jan.	23	End of 5th period — 4 weeks
Feb.	20	End of 6th period — 4 weeks
Mar.	20	End of 7th period — 4 weeks
Apr.	17	End of 8th period — 4 weeks
May	29	End of 9th period — 6 weeks

We recommend that parents send money for school bills directly to the College. Make drafts, checks, etc, payable to the College rather than to an officer of the College. Students need but little spending money aside from that needed for books, and parents are urged to require a monthly statement of expenses from their children.

DISCOUNTS

A discount of five per cent per semester is allowed to students who, pay their tuition, or their tuition and room rent, in advance, provided payment is made before the end of the first school month of the semester: or a discount of seven and one-half per cent per year, if paid before the end of the first school month.

STUDENT BANK

Provision is made so that students may deposit money for books and for personal expense in the Student Bank, at the business office, and may withdraw this money without question by signing the pass book provided for each account. This makes it unnecessary for students to keep money in their rooms, and it also encourages thrift.

BOOKS AND SUPPLIES

The College maintains a store at which books and school supplies may be purchased. Students are expected to pay cash for such supplies, and each student should bring with him a sum of money for this purpose in addition to that brought for the entrance fee and for the deposit.

STUDENT BUDGETS

Parents and students are urged to make out budgets, or estimates, of the school expense for each period, to assist them in financing the expense for the year.

LABOR FOR STUDENTS

In order to obtain a well balanced education, and to assist in defraying expenses, each student residing in the College dormitories is expected to perform ten hours of labor per week in some department of the school, at such time and place as the management may direct.

In addition to the above work, the College is glad to give available work to dormitory students who are willing, efficient, and trustworthy, the value of such work being determined by the management of the school and the heads of the departments. It is difficult, if not impossible, to promise in advance a definite amount of work, such as sufficient to pay a definite part of a student's tuition and dormitory expenses. Students working as much as four hours per day should not ordinarily plan to carry full school work.

Students planning to hold regular jobs in any of the departments of the school may not leave over the week-ends or at any vacation periods without first making suitable arrangements with their foremen and the officers of the College for someone else to carry their duties during the interval.

Students who have taken Basketry, Sheet Metal Work, and Printing find opportunity to work in these departments. Other departments employing students are the Laundry, Dairy, Orchard and Garden, Boarding, and Dormitories. As much as possible the repair work of the school is done by students also.

Labor given students is not paid for in cash, but is credited to the student's account for tuition, fees, and dormitory expenses.

The work program is just as important as the class program and will be handled as such. Regularity at work is required of all students. Failure to report for work will be handled the same as an absence or tardiness from any class.

SCHOLARSHIPS

A scholarship valued at \$323.00 is granted on the following basis: any student who sells and delivers Seventh-day Adventist subscription books to the value of \$516.80, and deposits with the Book and Bible House \$258.40 above his account with them will receive credit on the College books to the amount of \$323.00, the difference being made up by a bonus from the publishers, the conference, and the College.

This scholarship is equivalent to the charges made for regular tuition for full work, room rent, and \$15.00 per month for board. On this basis it will be necessary for the student to work sufficient to earn \$10.00 per each four weeks, and in addition sufficient for all fees, books, and school supplies.

ADDITIONAL INFORMATION

The mail address of the College is:

Southern California Junior College
Route 1
Arlington, California

The telephone number is: Riverside 9180.

The telegraph and express addresses are the same as the mail address.

Students arriving by train may purchase tickets to Arlington, California over the Santa Fe or the Southern Pacific.

Students arriving by bus may purchase tickets to Riverside, and then proceed via the Pacific Electric the remaining eight miles to Arlington.

GRADUATION AND RECORDS

For graduation from any of the courses outlined in this calendar, students must have completed all the required subjects, or their equivalents, and electives sufficient to meet the specified units or hours designated.

A "unit" in academic studies represents five recitations of forty-five minutes each week continuing through the school year of thirty-eight weeks. In industrial subjects a minimum of two hundred and seventy hours of class practice, or the equivalent, is required for a unit of credit.

The semester hour plan of granting credit is followed in the college course. A semester hour is the credit represented by one 50-minute class period a week for one semester, presupposing two hours' preparation. Three hours' laboratory and vocational work are evaluated as one hour in granting credit.

The following system of grading is used:

- A — Excellent
- B — Above average
- C — Average
- D — Inferior
- F — Failure
- I — Condition

A semester condition must be made up by the end of the following semester, and a period condition by the beginning of the following period, or it becomes a failure.

Any student wishing to take work by correspondence must first obtain permission from the Faculty.

No student may join the Senior Class until all credits have been presented from previous schools attended, and all conditions are removed.

No student may join the Senior Class later than the beginning of the last month of school.

No diploma will be issued to any student, neither will he be allowed to participate in any graduating exercises until his account is paid in full.

Students coming from other schools and planning to enter the Academic Course should, at the beginning of the year in which they enter, present their eighth-grade diploma or certificate of promotion, together with credits for such academic or high school subjects as they may hold.



Courses of Study

COLLEGE LITERARY COURSE

First Year

	1st Sem. Hours	2nd Sem. Hours
Bible	3	3
College Rhetoric	3	3
Vocational	2	2
Public Speaking 1	2	2
History (Elective)	3	3
Advanced Spanish or French I	3	3

Second Year

English Survey	3	3
History	3	3
Vocational	2	2
Advanced Bible Doctrines	3	3
Journalism	2	2
Elective	2	2
Constitutional History	2	or 2

JUNIOR MINISTERIAL COURSE

First Year

Daniel and Revelation	3	3
Public Speaking I	2	2
Hebrew Prophets	2	2
Gospel Salesmanship	2	2
Principles of Christian Education	3	
General Psychology		3
College Rhetoric	3	3
Typing	1	1

Second Year

Advanced Bible Doctrines	3	3
History	3	3
Journalism	2	2
Homiletics and Field Work	4	4
Home Hygiene and care of the Sick		2
Constitutional History	2	or 2
Music	1½	1½
Elective	1	1

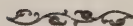
SECRETARIAL TRAINING COURSE

First Year

	1st Sem. Hours	2nd Sem. Hours
Bible	3	3
College Rhetoric	3	3
Shorthand I	3	3
Shorthand, Dictation & Office Training ..		2
Typing	1	1
Business English	2	
Accounting I	1	2
Commercial Geography	4	
Elective		1

Second Year

Bible	3	3
Shorthand II	1	1
Accounting II	2	1
Typing	1	1
Economics	2	2
Commercial Law		4
Rapid Calculation		1
Secretarial Training		4
American Constitution	2	
Elective	4	



BUSINESS TRAINING COURSE**First Year**

	1st Sem. Hours	2nd Sem. Hours
Bible	3	3
College Rhetoric	3	3
Accounting I & II	3	3
Typing	1	1
Business English	2	
Psychology		3
Gospel Salesmanship	2	2
Elective	3	

Second Year

Bible	3	3
Accounting III & IV	2	2
Economics	2	4
Commercial Law		4
Commercial Geography	4	
American Constitution		2
Rapid Calculation		1
Typing	2	
Elective	3	



NORMAL TRAINING COURSE

First Year

	1st Sem. Hours	2nd Sem. Hours
Principles of Education	3	
General Psychology		3
Geography	2	2
History	3	3
Biology	3	3
College Rhetoric	3	3
Principles of Grammar	0	
Physical Education	1	1
Story Telling	1	
Directed Teaching I	$\frac{1}{2}$	$\frac{1}{2}$

Second Year

Bible	3	3
Physiology	2	2
Child Health		2
Vocational or Art	1	1
Teaching of Reading	3	
Teaching of English	2	
Teaching of Bible		3
Teaching of Music	1	1
Teaching of Arithmetic		2
Principles of Arithmetic	0	
Directed Teaching II	$1\frac{1}{2}$	$1\frac{1}{2}$
Teachers' Conference	$\frac{1}{2}$	$\frac{1}{2}$
American Constitution	2	or 2



PREDIETETICS COURSE

The Board of the College of Medical Evangelists has revised the course in Dietetics. It is now a four years' college course, giving the degree of Bachelor of Science. Only the last two years will be given at the College of Medical Evangelists, the first two years being offered at our other colleges as a Predietitics Course.

In harmony with this action Southern California Junior College will offer a Predietitics Course of which the first year will be given in the year 1932-33, and both years in 1933-34.

First Year

	1st Sem. Hours	2nd Sem. Hours
Bible	3	3
General Chemistry	4	4
College Rhetoric	3	3
Foods and Cookery I	3	3
Principles of Education	3	
*Electives	3	or 3

*Teaching — For those who desire teaching work possibly the student could be permitted to take the course in:

Clothing and Textiles 4

*Matron's Work — For matron's work we suggest:

Institutional Cookery 2

Home Economics Art 2

Second Year

Organic Chemistry	3	3
Public Speaking	2	2
Educational Psychology		3
Business Economics		4
American History and Constitution	2	2
Anatomy and Physiology	2	2
**Electives	3½	3½



****Teaching —**

Clothing and Design	4
Rational Remedies	2
Home Nursing	2
Quantitative Analysis	2
Interior Decorating	3

****Matron's Work —**

Home Making	6
Home Nursing	2
Interior Decorating	3
Home Management	1



HEALTH EDUCATION AND PRE-NURSING COURSES

Health Principles. A study of the principles governing community and personal health and how the principles may be applied to daily living.

Prerequisite: Academic Physiology.

One Semester Two Hours

Introductory Survey of Nursing Education. The history of nursing from ancient times, and the significance of its progress, to our present day is given in this course.

Two Semesters Four Hours

Physical Education. This course is designed to teach the value of good posture, how it may be obtained and maintained by simple and corrective exercises. Open to pre-nursing students.

Prerequisite: Academic Physiology.

One Semester Two Hours

Home Hygiene and Care of the Sick. A brief study of the fundamental principles essential in successfully caring for illness in the home. Given especially for gospel workers, but open to all college men and women.

Prerequisite: Academic Physiology.

One Semester Two Hours

PRE-NURSING COURSE

	1st Sem.	2nd Sem.
	Hours	Hours
Bible	2	2
Anatomy & Physiology	4	
College Rhetoric	3	3
Health Principles & Ph. Ed.	2	2
Introductory Survey of Nursing Ed.	2	2
Chemistry	3	3
Bacteriology		4



ACADEMIC COURSE

This course is for those who are planning on college entrance, pre-medical, and pre-nursing. Those not desiring to take the above courses may take other courses.

Ninth Grade

	1st Sem.	2nd Sem.
	Units	Units
Early Church History	$\frac{1}{2}$	$\frac{1}{2}$
English I	$\frac{1}{2}$	$\frac{1}{2}$
Algebra	$\frac{1}{2}$	$\frac{1}{2}$
Vocational	$\frac{1}{2}$	$\frac{1}{2}$

Tenth Grade

Hebrew History	$\frac{1}{2}$	$\frac{1}{2}$
English II	$\frac{1}{2}$	$\frac{1}{2}$
Geometry	$\frac{1}{2}$	$\frac{1}{2}$
*Medieval and Modern History or Biology	$\frac{1}{2}$	$\frac{1}{2}$

Eleventh Grade

Language I	$\frac{1}{2}$	$\frac{1}{2}$
English III	$\frac{1}{2}$	$\frac{1}{2}$
Bible	$\frac{1}{2}$	or $\frac{1}{2}$
**Chemistry	$\frac{1}{2}$	$\frac{1}{2}$
Elective	$\frac{1}{2}$	or $\frac{1}{2}$

Twelfth Grade

Language II	$\frac{1}{2}$	$\frac{1}{2}$
American History	$\frac{1}{2}$	
American Government		$\frac{1}{2}$
Bible Doctrines	$\frac{1}{2}$	
*Physics	$\frac{1}{2}$	$\frac{1}{2}$
Elective	$\frac{1}{2}$	or $\frac{1}{2}$

*Those planning to take the Pre-Nursing or Premedical Courses should take Biology, all others take Medieval and Modern History.

**For those planning to take the Pre-Nursing or Premedical Courses Physics and Chemistry are required. Others may choose one elective, depending on course.

Electives may be chosen from the following group of subjects:

Home Hygiene and Care of the Sick.
 Bookkeeping I
 Denominational History
 Testimonies
 Vocational
 Commercial

General Regulations

Most of the following regulations are taken from the Pacific Union Conference Students' Manual. A copy of this manual is furnished each student upon request for a more complete statement of the principles of this institution.

THE STUDENT'S PLEDGE

It is understood and agreed that each student who presents himself for admission to the College thereby pledges himself to observe all its regulations and to uphold the Christian principles and standards of the school. It is also understood that to break this pledge forfeits the student's membership, and if he is longer retained in the school, it is only by the forbearance of the school management. It is also a part of the student's contract that he will, to the best of his ability, perform all duties assigned to him in connection with the College and with the school dormitories.

FUNDAMENTAL PRINCIPLES

Experience has taught that there are some practices which should not be tolerated in our schools. Since any Seventh-day Adventist school would not knowingly receive students who offend in these practices, the first offence on the following points lays such students liable to immediate dismissal from school:

1. Gambling, betting, possessing cards, dice, or other gambling devices.
2. Drinking liquor, handling or possessing it, or furnishing it to others.
3. Using tobacco in any form, having tobacco, pipes, or cigarette papers in one's possession or allowing their use in one's room.
4. Leaving or entering the school homes by the fire-escapes, or by any means other than the regular entrances, except in case of fire-drills or fire.
5. Meeting of persons of the opposite sex in a deliberately secret and clandestine manner.
6. Willful deception regarding violation of school regulations, including dishonesty in examinations and other classwork.
7. Using profane language or indulging in lewd suggestions and possessing or displaying obscene literature or pictures.

REGULATIONS

Attendance. Punctual and regular attendance at all regular assignments is required of every student. The regular assignments are as follows: classes, chapel, study period, assigned work, and Sabbath services, including Friday evening vesper service, Sabbath School and Church, and for the home students, morning and evening worship.

No student shall enter or drop any class without first making arrangements with the President.

Permission must be obtained from the Faculty for taking more than four units of academic work or thirty-two hours of college work in one school year. Any student taking extra work, who falls below a "C" in any subject must drop the extra subject and take only regular work.

No student shall teach or take private work without Faculty permission.

Leaves of Absence. Before a leave of absence is signed by the President, Dean of Men, or Dean of Women, it should bear the signature of the work superintendents involved. Each application for week-end leave of absence should be accompanied by a letter of approval from the parent or guardian written directly to the President. All such permits should be signed before Thursday, 5:00 P.M., except in case of emergency.

Reading. Since the printed page is one of the mightiest forces for good or ill in the life of the reader, students are asked to read only that which ennobles and uplifts, and to abstain from reading "frivolous, exciting tales," "story magazines" and other forms of questionable literature. "Those who are in God's service should spend neither time nor money in unprofitable reading."

Suffer not yourselves to open the lids of a book that is questionable.—"Fundamentals of Education," p. 93. "Through the agency of novels and story magazines, Satan is working to fill with unreal and trivial thoughts, minds that should be diligently studying the Word of God." — "Counsels to Teachers," p. 121.

"The practice of story reading is one of the means employed by Satan to destroy souls. It produces a false, unhealthy excitement, fevers the imagination, unfits the mind for usefulness, and disqualifies it for any spiritual exercise. It weans the soul from prayer and from the love of spiritual things." "Counsels to Teachers," p. 134.

Music. "I was shown that the youth must take a higher stand, and make the Word of God the man of their counsel and their guide. Solemn responsibilities rest upon the young, which they lightly regard. The

introduction of music into their homes, instead of inciting to holiness and spirituality, has been the means of diverting their minds from the truth. Frivolous songs and the popular sheet music of the day seem congenial to their taste. The instruments of music have taken time which should have been devoted to prayer. Music, when not abused, is a great blessing; but when put to wrong use, it is a terrible curse. . . . Satan is leading the young captive. Oh, what can I say to lead them to break his power of infatuation! He is a skillful charmer, luring them on to perdition." — "Testimonies," Vol. 1, p. 497.

"No one who has an indwelling Saviour will dishonor Him before others by producing strains from a musical instrument which call the mind from God and Heaven to light and trifling things." — "Testimonies," Vol. 1, p. 510.

Language. God's Word condemns also the use of those meaningless phrases and expletives that border on profanity! — "Education," p. 236.

Motion Picture Theatres. "Among the most dangerous resorts for pleasure is the theatre. Instead of being a school for morality and virtue, as is so often claimed, it is the very hot-bed of immorality. Vicious habits and sinful propensities are strengthened and confirmed by these entertainments. Low songs, lewd gestures, expressions, and attitudes, deprave the imaginations and debase the morals. Every youth who habitually attends such exhibitions will be corrupted in principle. There is no influence in our land more powerful to poison the imagination, to destroy religious impressions, and to blunt the relish for the tranquil pleasures and sober realities of life, than theatrical amusements. The love for these scenes increases with every indulgence, as the desire for intoxicating drink strengthens with its use. The only safe course is to shun the theatre, the circus, and every other questionable place of amusement." — "Counsels to Teachers," pp. 334, 335.

As stated before, we do not enroll or retain students who visit the motion picture theatres. The reason for this is very clear. The training that we desire to give is the direct opposite of that which the theatres give. The education of the theatre is not conducive to the highest Christian training that we aim to impart.

There are amusements, such as dancing, card-playing, chess, checkers, etc. — which we can not approve because Heaven condemns them." — "Counsels to Teachers," p. 346.

Health. "The only safe course is to touch not, taste not, handle not, tea, coffee, wines, tobacco, opium, and alcoholic drinks." — Vol. 3, p. 488.

Dress. "No education can be complete that does not teach right principles in regard to dress. Without such teaching, the work of education is too often retarded and perverted. Love of dress, and devotion to fashion, are among the teacher's most formidable rivals and most effective hindrances." — "Education," p. 246.

In harmony with the definite instructions given in the "Testimonies," Vol. III, pp, 376 and 379, the wearing of feathers, artificial fruits and flowers is discouraged.

Women's Dress. Young women are required to dress in modest, simple, and healthful attire. V-shaped necks should not be cut lower than two inches below the clavicle and proportionately on the shoulders and back. Sleeves should be worn no shorter than one inch above the inside bend of the elbow, and slits in the sleeves should not come above this point. The skirt should be reasonably full and should reach to at least one-third the distance from the knee-cap to the floor.

Dresses made of organdie, georgette, or thin voile require bodice slips. The sleeves must be lined unless the dress has a cape collar.

High heels, such as French or spike heels, etc. should not be worn. Common sense shoes are recommended.

The hair should be simply dressed, avoiding fads and extremes.

The use of rouge, lipstick, and eyebrow pencil cheapens a young woman in the opinion of people who do things and think thoughts worth while. Our young women are asked to abstain. Cleanliness, careful diet, regular hours of sleep, exercise at work and out-of-doors are nature's beautifiers.

No jewelry, such as rings, bracelets, and necklaces may be worn.

Dress for all occasions should conform to the preceding standards. These standards of dress are designed to protect our young women from the procession of ever-changing styles that they may be fit representatives of Christian Womanhood.

Men's Dress. Young men are expected to dress in an orderly fashion. Such fads in dress as shirts open at the throat, soiled corduroys, extreme cuts in trousers, and freak mustaches must not be followed. While clothing need not be expensive, it should be neat and clean. Rings and showy gold chains are not to be worn.

Men are required to wear suit-coats or sweater-coats at meals, in classes, in the library, and at all exercises in the chapel.

CHAPERONAGE

"We believe in the happy and cordial association of the old with the young, especially of the parents and teachers with the children and youth. Not only is this companionship the opportunity for instruction, but it may be the means of safeguarding the youth from evil. We realize that the youth are no longer children, and their feeling of independence has a justifying basis in their developing powers. They should have recognition from their elders as growing men and women, with increasing experience and judgment. But on the other hand the youth should realize that they have not reached the end of learning, either in letters or in life, and they may well seek the guidance and help of those who are older.

In social matters the common reluctance to make a mingling of the older and the younger is due to a double fault. On the part of parents and other adults there is a failure to be companionable; on the part of the youth there is an impatience of counsel and restraint. It is the duty of each to study how to associate happily with the other, and so to make the social life well rounded and protected.

We believe that social gatherings and excursions of the youth should have the presence of responsible older persons, not as spies or guards, but as congenial associates. Frequently the youth may by such means be spared unfortunate and unpleasant situations which their inexperience can not foresee. Always the good name and standing of the youth are protected by proper adult companionship.

Chaperonage is not popular with the majority of American youth; and to those who are compelled to look beneath the surface of society, the sad results are evident of disillusioned romance, ruined lives and the setting in motion of a train of evil influences. Many a girl and many a boy has mourned too late the parental neglect of their own impatient refusal of parental care which was responsible for the spoilation of their unguarded virtue.

It is the duty of our schools and other institutions to care for the morals and the reputation of those placed in their charge. Chaperonage is an obligatory duty with them. It is equally the duty of the home. Parents should strongly sustain the regulations of the institutions in which their youthful children are placed, and should institute in their homes equal safeguards. To make this possible it is their duty to learn how to be welcome companions of their children.

But it rests chiefly upon the young people themselves to make of chaperonage, not an irksome and repugnant association, but an honored and happy relation. They have the power to initiate and to establish among themselves a standard of honor which takes pride and delight in associating with them, older men and women whose lives and

principles engage their respect. It should be the concern of every young person planning the association of young men and women, whether in house party, picnic, automobiles, or other travel excursions, to ask for the attendance of some of their parents or other adult friends. This is a crowning evidence of their good intentions and desire for perfection in the social relations." — General Conference Standards.

STUDENTS LIVING IN THE COMMUNITY

The school earnestly solicits the co-operation of every parent living in the vicinity of the school to comply with such regulations as may be necessary for the conduct of the school in harmony with right principles. Students outside of the homes will be subject to the same principles of right conduct as those living within the homes.

UNIFORM DRESS

The uniform dress adopted as the regulation uniform is worn by the young women. Each should have a sufficient number of middies, and at least one blue and one white pleated skirt for use on school days and at regular school activities. The dress on other than school days must be in harmony with the principles of dress recognized by the denomination.

ANNOUNCED REGULATIONS

Any regulation adopted by the Board or Faculty during the school year and announced to the students will have the same force as if it were printed in the calendar or Students' Manual.

ASSOCIATION

"Under . . . the untimely excitement of courtship and marriage, many students fail to reach that height of mental development which they might otherwise have attained." — "Counsels to Teachers," p. 88.

"The rules of this college strictly guard the association of young men and young women during the school term. Young people are sent to school by their parents to obtain an education, not to flirt with the opposite sex. The good of society, as well as the highest interest of the students, demands that they shall not attempt to select a life partner while their own character is yet undeveloped, their judgment immature, and while they are at the same time deprived of parental care and guidance." — "Fundamentals of Christian Education," p. 62.

"Those who are possessed of a love-sick sentimentalism, and make their attendance at school an opportunity for courting and exchanging improper attentions, should be brought under the closest restrictions." — "Testimonies," Vol. IV, p. 209.

A friendly social intermingling of men and women in classes, the dining-room and school activities is encouraged. Improper association,

sentimentalism, and conspicuous attentions and courtship are forbidden. Announcements of engagement or wedding invitations should not be sent out during the school year.

Escorting. Upon the subject of escorting, two points need to be considered. The common practice of waiting at the door of a public building to accompany a lady is rude, and hence cannot be tolerated at any time by any well-regulated home or school. There is only one proper mode of escorting a lady except in case of emergency, and that is for the gentleman to go to the home of the lady, and with the knowledge and full consent of her parents, accompany her to a public or private gathering, sit with her during the exercises, and see her safely and directly home at the close. But during school it is not best to permit even this mode of escorting, because general permission would bring a spirit of sentimentalism into the school which would interfere with study and good order; while discrimination would be regarded as favoritism, producing jealousy and leading to reckless transgression.

In the case of college students who are sufficiently matured, well advanced in their course of study and whose general conduct and scholarship are satisfactory, permission may be granted young men to call upon young ladies in their homes, or school parlor. Permission for such calls should be obtained from the President, who may confer with the Dean of Women and the Dean of Men.

Attendance at social gatherings is permitted only upon approval of the President and those arranging for such gatherings should confer with him before sending invitations. Requests for all such gatherings should be submitted long enough in advance to permit proper consideration. The names of those desiring to participate should be submitted, except in cases where general permission is given.

No student may accept any invitation which will take him away from any school exercise, unless those issuing the invitation shall previously confer with the President.

Any student not conforming to the above regulations becomes subject to discipline.

Cars. The Faculty reserves the right to regulate the use of cars by all students. Any student abusing this privilege will be liable to be forbidden the use of his car. A student living in the dormitory must not bring his car without obtaining special permission from the school. Permission will not be given unless it is shown that it is a matter of business, and then only with the consent of the parents.

SCHOOL HOMES

Why Have School Homes? "Our school homes have been established that our youth may not be left to drift hither and thither, and

be exposed to the evil influences which everywhere abound; but that, as far as possible, a home atmosphere may be provided that they may be preserved from temptations to immorality, and be led to Jesus. The family of heaven represents that which the family on earth should be; and our school homes where are gathered youth who are seeking a preparation for the service of God, should approach as nearly as possible to the divine model." — "Testimonies," Vol. VI, p. 168.

Worships. "Of all the features of an education to be given in our school homes, the religious exercises are the most important. They should be treated with the greatest solemnity and reverence, yet, all the pleasantness possible should be brought in to them." — "Testimonies," Vol. VI, p. 174.

Sabbath Observances. Students are expected to deport themselves in such a way on the Sabbath as shall be in harmony with the sacredness of the day, and to attend Friday evening service, Sabbath school, and public worship. If, because of illness or for other acceptable reasons, a student can not attend one of these services, he should present a written excuse to the Dean of Men or the Dean of Women. It is advisable that the excuse be presented before the service. He will then be expected to remain in quietness in the school home.

Study Period. Since the evening study period is valuable to each student, it should be carefully observed. Quietness must be maintained throughout the building. In order to aid in maintaining a quiet study period there should be no talking aloud, and all students should wear felt-soled slippers or rubber-heeled shoes during the entire period. No baths should be taken during study hour except in emergency, and then only with permission. A monitor is in charge of each floor and will arrange for necessary errands, but as a rule errands should be attended to before the beginning of the study period.

Permissions. Inasmuch as students may receive unexpected messages, which, at times, demand immediate delivery, no one should go to the village or be away from the school homes for any length of time, or sleep in any room other than his own, without obtaining permission from the Dean of Men or the Dean of Women.

Permission to go from the school, or any leave which involves absence from any school assignment such as class, chapel, or Sabbath services, must be obtained from the President, by the use of the leave of absence blank.

Parents must communicate directly with the President regarding dormitory students' leave of absence. Unless special arrangements are made such leave of absence will not be granted oftener than once in four weeks.

Music and Radio. Radios or phonographs will not be allowed in the students' rooms.

Students have access to the pianos in the assembly rooms or parlor, except during study period, and at such times as may be designated by the one in charge.

Vocal practice or practice on musical instruments in the school homes will be limited to certain hours as announced by those in charge.

Only a good grade of music is permitted at the school. On Sabbath sacred music only may be played. There should be no playing on musical instruments after the evening worship hour and at such other times as may be announced by the one in charge.

Rooms. The furnishings of each room are inventoried. A duplicate of this inventory is furnished to the student, and he is held responsible for the furnishings and for the care and condition of his room. Articles of furniture should not be moved from the rooms, or any other articles be brought in without permission from the one in charge.

Neither cards or pictures should be nailed, tacked or pasted to the walls or woodwork of the rooms. Picture molding is provided in each room. Picture hooks can be obtained at the store.

Screens on the dormitory windows must not be tampered with or removed except by special permission granted each time by the Dean of Men or Dean of Women. Any student violating this rule will be fined five dollars, which must be worked out by manual labor for the school before he can re-enter his classes.

Students are required to care for their rooms. The rooms are inspected and a report sent to the parents.

"Notice for yourself if all things in your room are spotless and in order, that nothing there may be an offense to God, but that when holy angels shall pass through your room, they may be led to linger, because attracted by the prevailing order and cleanliness." — "Testimonies," Vol. 6, p. 171.

Because of danger from fire, lamps, candles, gasoline for cleaning clothes, sterno, electric irons, electric cooking appliances, etc., are not permitted in the students' rooms. Monitors and those whose assigned duties necessitate their rising before the lights are on in the morning, or retiring after the lights are out, will be provided with necessary lights.

A monthly charge of one cent per watt will be made for lights in excess of one hundred twenty watts per room. If lights are not turned out when students leave their rooms, an extra charge may be made at the discretion of the one in charge.

Each room is provided with heat and no other heating appliances will be permitted in students' rooms. Arrangements are made for the young men desiring to do their own pressing to use the school laundry appliances as announced. The student should provide his own pressing cloth. A room is equipped for the use of the young ladies who wish to do their own pressing.

Firearms. Students are not allowed the possession or use of firearms at the school.

Conduct. An atmosphere of quiet and refinement should pervade the school homes, therefore boisterous conduct is out of order at all times and cannot be permitted.

A student whose progress or conduct is unsatisfactory, or whose spirit is manifestly out of harmony with the standards and principles of the school, or whose influence is found to be detrimental, may be dismissed at any time although there may have been no specific violation of any regulation.

DINING ROOM

Each student is required to eat at his assigned table. Food is not to be carried to the rooms except as regulated by the school.

No food except that regularly provided will be allowed in the dining-room.

Flesh foods must not be brought on the school premises.

"I am instructed that the students in our schools are not to be served with flesh foods." — "Testimonies," Vol. 9, p. 157.

The school does not furnish dishes or silverware for students to use in their rooms.

For trays taken to rooms an extra charge of ten cents is made.

The seating of the tables is arranged by a committee and is changed at regular periods.

Permission to entertain guests in the dining-room should be obtained in advance from the Matron.

GENERAL INFORMATION

Mail. The mail is carried to and from the school homes daily. When writing to students, correspondents should add the name of the school and the school home to the address; this insures delivery.

Laundry. All the students' clothing and bedding which is to be laundered must be marked with full name in indelible ink. Laundry bags should be provided. All laundry must be ready to be taken to the laundry within the appointed time.

WHAT TO BRING

The dormitory rooms are large and airy and have plenty of light. There is a closet room for each student. The rooms are furnished with two single beds, two chairs, a study table, wall cabinet with mirror, and a wash bowl provided with running water. Each student should bring at least three sheets for a single bed, one pillow, three pillow cases, two pairs of blankets, one comfort, one bed spread, one table cover for study table (twenty-eight by forty-five inches), one dresser scarf, one laundry bag, and one drinking glass.

Each student should bring a rug, curtains for three windows (three by six feet), curtain rod, and any other articles that will make the room homelike and pleasant.

School Store. School supplies, stationery, toilet articles, etc., may be purchased at the store.

Trunks. Trunks should be packed and unpacked in the place provided by the school for that purpose, and no trunks should be carried to the student's room.

Fire-drills. In preparation for fire emergency, students are organized into units and are given practice in fire-drill.

Valuables. The school is not responsible for money or other valuables kept by the student. To insure safety, money should be deposited at the Treasurer's office.

Room Reservations. A deposit of ten dollars reserves room for one student. This amount will be credited on the first month's statement. If for any cause the student should be unable to attend school, the deposit will be refunded upon notification before September 1. The school will receive room reservations after April 1. Reservations are not transferable.

LOYALTY

"Each student entering one of our schools should place himself under discipline. Those who refuse to obey the regulations should return to their homes." — "Counsels to Teachers," p. 25.

Students are subject to the college regulations as long as they are enrolled. This includes all vacations and holidays.

Damages. Each student will be required to pay for damages done by him to school property, and if the damage is not reported promptly by the student himself, double the amount of the replacement will be charged.

STUDENT LEADERSHIP

"We recommend that in choosing officers for school organizations we select our strongest Christian students, choosing those whose deportment and influence are in harmony with the standards of the school and that they be continued in office only so long as they maintain these standards." — "Recommendation of College Presidents' Council, Berrien Springs, Michigan, 1928.



Graduates

1923

ACADEMIC

BAKER, Alma

KINDER, Fay

JUDSON, MABEL

REID, Kathryn

STUYVESANT, Esther

MUSIC

PRICE, Leona

1924

ACADEMIC

ADAMS, Paul

MC DOWELL, Clifford

BURNEY, Ruth

MARTIN, Glenn

COMSTOCK, Delos

MARTIN, Raymond

CUSHMAN, Lester

MUNDELL, Frances

DAVIDSON, Odrie

MURPHY, Harold

DRAKE, Melvin

NETHERY, Maurine

GERHART, Oscar

NICHOLS, Rosella

GOBER, Estella

RALEY, Willetta

GOBER, J. A.

ROBERTSON, Vera

GODDARD, Verna

RYDER, Gladys

HERMAN, Lois

SQUIER, Joyce

HORNING, Naoma

UNGER, Fae

JAMES, Harold

VAN GUNDY, Charlotte

JUDD, Ellen

VAN GUNDY, Dorothea

KLATT, John

WICAL, Carlton

WINTER, Pearl

MUSIC

BRINKERHOFF, Edna

1925

ACADEMIC

ANGELL, Ivan	SANDNESS, Ina
BEESON, Albert	SCHULTZ, Charles
BOBST, Bessie	SIMMONS, Grace
BROWN, Delmer	SMITH, Lucile
BURNEY, Shelton	SQUIER, Bernice
CASEBEER, Alice	STRONG, Neva
DUERKSEN, Albert	WAGAR, Irene
FENDERSON, Cleo	WALLACK, Jennie
HOLLAND, Zella	WHITE, Roland
JUDSON, Julit	WHITSELL, Ruth
KENT, Fred	WILBER, Marion
MARCHUS, Dale	WOOLERY, Aldena
MORTON, Mary	WRIGHT, Byron
NETHERY, William	YOUNGS, Evelyn

MUSIC

SMITH, Lucile

1926

ADVANCED NORMAL

ANGELL, Ivan

ACADEMIC

ABBOTT, Norman	JOHNSON, Nellie
ANGELL, Edna	JONES, Gertrude
BARNARD, James	KAUFMAN, Guy
BARNARD, Marion	KAVANAUGH, Willodel
BERG, Florence	LEWIS, Mary
BLACK, Paul	MADISON, Eunice
BOLINGER, Walter	MARCHUS, Dean
BROWN, Frances	MARCHUS, Doris
CAMPBELL, Clara	MC CUTCHEN, Frankie
CUNNINGHAM, Thelma	MOORE, Eldon
FREDERICK, Lila	NASH, Ethel
GIDDINGS, Lois	OPITZ, Muriel
GODFREY, Percy	PIERCE, Mabel
GRANDBERRY, Ruth	SMITH, Wesley

NEUMANN, Irene A.	STRONG, Leora Belle
NIEMAN, Otto L. H.	VALDIVIESO, Maria de los Angeles
NOGGLE, Charles L.	WAGNER, Lillian B.
PELLOW, Ray A.	WAYMAN, Vera Grace
PRITCHARD, Dorothy Hope	WEAVER, Eugene
PRITCHARD, Stephen C.	WHITNEY, Marjorie A.
	WILLIAMS, Paul E.

1929

JUNIOR COLLEGE

AUSHERMAN, Howard M.	JOHNSON, Gladys E.
CASEBEER, Edith Smith	MOORE, Eldon Dorrell

JUNIOR MINISTERIAL

BABCOCK, Solon H.	RISINGER, Willis Eugene
	TILLMAN, Audra M.

NORMAL

BREWER, Mary Ann	FORTUNE, Elizabeth
CROSSLAN, Vivian F.	YOUNGS, Evelyn Sidney

NORMAL MUSIC

CRABAUGH, Viva	GALBRAITH, Helen Fay
	PETERSEN, Stella E.

SECRETARIAL

ROWLISON, Ethel Marguerite

ACADEMIC

ABBOTT, Kenneth	FREELS, Gladys Marie
BAGLEY, Mildred Eileen	GALBRAITH, Helen Fay
BALDWIN, Fern Marie	HON, Margaret Jean
BARNES, Lois Olivet	JOHNSON, Margaret J.
BELDING, Phyllis Roberta	KNOSS, Roberta Ione
BOHANNAN, Lorna Irene	LA GOURGUE, Roy Byron
BROWN, Emily Jane	MC BRIDE, Kenneth T.
BROWN, Walton John	MC REYNOLDS, Robert K.

GREENFIELD, Victor
HART, Harry
JACKSON, Sadie
JOHNSON, Esther
JOHNSON, Gladys
JOHNSON, Irene

STEEVES, Julia
SUTHERLAND, Helen
WEBER, Leonard
WEIR, Irwin
WEIR, Velma
WICAL, Alfred

ACADEMIC MUSIC

BROWN, Frances

LOGAN, Arthur

1927

ADVANCED NORMAL

NEILSEN, Alice

NEUMANN, Edward

RALEY, Willetta

NORMAL MUSIC

BROWN, Frances

ACADEMIC

ABBOTT, Irma
ADAMS, Viola
BAERG, Henry
BAERG, John
BOZARTH, Ralph
CARTER, Evelyn
COOMBS, Josephine
COOPER, John
DOBLE, Mary
FLEET, Mary Jean
GEORGESON, Orval
GRAVES, Aura Mae
GWINNUP, Clara
HARDEKOPF, Stella
HODGE, Bernice
JINCKS, Helen
KELLEY, Clark

KELLEY, Lillian
KINDER, Joy
LEA, Audrey
LOGAN, Arthur
LORENZ, Ruth
LUDECKE, Frederick
MURPHY, Paul
NETHERY, Winston
PLATNER, Wayne
REINHARD, Roy
ROBINSON, Wilma
ROBELETTO, Louisa
ROWLISON, Ethel
SMISOR, Ralph
SMITH, Florence
SPELL, Marthelle
WENTWORTH, Eleanor

ACADEMIC MUSIC

WENTWORTH, Eleanor

1928

JUNIOR MINISTERIAL

FRAZEE, Titus Alexander

NORMAL

FENDERSON, Cleo Pauline
 GENTRY, Oma V.
 NASH, Ethel Almeda

PIERCE, Mabel Catherine
 REYNOLDS, Elsie Marie
 WILLIAMS, Marilee Myrtle

NORMAL MUSIC

WENTWORTH, Eleanor Eugenia

ADVANCED NORMAL

JOHNSON, Tirzah T.
 LACY, Oren

PETERSEN, Stella Esther
 STEEN, Ramona Narvesta
 BLEHM, Lorena L.

ACADEMIC

ALBERTSEN, Lydia L.
 BEASLEY, Ruth
 BEAMS, Samuel
 BLACK, Harold C.
 BLEHM, Lorena L.
 BRIDGMAN, Robert L.
 COOPER, Grace Winifred
 COTTRELL, Raymond F.
 DUCE, Ruby Esther
 EDMUNSON, Myrtle E.
 ELWOOD, Orpha Irene
 ERKENBECK, Helen
 KUNKLE, Elmer Ellsworth
 LACY, Oren
 MANNING, John G.
 MARCHUS, Delpha Lenore
 MC REYNOLDS, Mary C.
 MC REYNOLDS, Mildred H.
 MERCER, Charles Lorenzo
 MERRYWEATHER, Mary V.
 NASH, Agnes Albertha
 NEPHEW, Alma E.

FAUBION, Muriel D.
 GALBRAITH, V. Fern
 GARVIN, Myrtle
 GEORGE, Ernestine May
 GEORGESON, Vina A.
 GOSS, Dorothy Ruth
 GREEN-MILLER, Isabelle
 HANKINS, Dorothy Pearl
 HAWKINS, Ethel
 JOHNSON, Tirzah T.
 KELLEY, Anita C.
 KINCH, Inez Marie
 RAGSDALE, Clifford Leland
 ROGERS, Norman A.
 ROTH, Lula S.
 RISINGER, Grace G.
 RUBLE, Willa Marie
 SMITH, V. Irene
 SNOW, Helen Marie
 SQUIER, Grace E.
 STEEN, Dorothy Beryl
 STEEN, Ramona Narvesta

BURKHARDT, Ethel Dorothy	MOORE, Ivamae Elizabeth
CARNEY, Irene Elizabeth	MORGAN, Arthur E.
CASEBEER, Edith Smith	NORTHROP, Elizabeth M.
CASEBEER, Helen Kathleen	PARKER, Leland H.
CHACE, Clark	PARSONS, Mildred Florence
CHACE, Margaret	PERRY, Grace Audry
CHRISTIAN, Clarence W.	PETERSEN, Stella E.
COLEMAN, Juanita I.	PRITCHARD, Frederick C.
CONRAD, William F.	REEVES, Nile Irwin
COOPER, Edgar	RISINGER, Hollis D.
COTTRELL, Leland H.	ROGERS, Mabel Ruth
CRABAUGH, Viva	ROGERS, Margaret Ellen
CUMMINGS, Clara Mae	ROTHER, Ronald Ewald
CUMMINGS, Walter R.	SAVAGE, Gwendolyn
DANIELS, Robert J.	SKINNER, Lois Evangeline
DAVY, Gertrude Phyllis	THOMPSON, Thelma C.
DUERKSEN, Mabelle	TUCKER, E. Allen
DUERKSEN, William Elmer	WHEELER, Rachel D.
EDWARDS, Julia P.	WICAL, Elvin A.
EICHHORN, Jacque T.	WILLIAMSON, William T.
FERGUSON, Willburn H.	WILSON, Paul Jacob

ACADEMIC MUSIC

BAGLEY, Mildred Eileen	GODFREY, Mamie Vera
GALBRAITH, Helen Fay	STRONG, Leora Belle
WILLIAMSON, William T.	

1930

JUNIOR COLLEGE LITERARY

FELKER, Paul H.	WALTERS, Thomas B.
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JUNIOR MINISTERIAL

BAERG, John	COTTRELL, Raymond Forrest
ROGERS, Everett Aden	

NORMAL

BANKS, Mildred Edrie	LURIA, Reynalda
BRENTON, Lillian Hazel	NASH, Agnes Albertha
COX, Jessie Juanita	ROOSE, Evelyn Catherine
KNOX, Annis Irene	SMITH, Elbert L.
HAWKINS, Willamae	SQUIER, Bernice Leona
HODGE, Bernice Emily	WIPF, Elizabeth

SECRETARIAL

ABRAHAMS, Enid Cicely	BELDING, Phyllis Roberta
SANDERS, Ruth Adaline	

ACADEMIC

ABRAHAMS, Enid Cicely	FELT, Charlotte D.
ALBERTSEN, Mary Frances	FERGUSON, G. Clarence
ALCORN, Louise Marie	FERGUSON, W. Laurence
ALEXANDER, Floyd Darrell	GWINNUP, Esther Winifred
BEATTIE, Robert Sommerville	HANKINS, Jr., Elmer A.
BRIDGES, Mary Elizabeth	HANSON, Hazel Geneva
BRUSCHI, Milred Druzillia	HAUN, Theodore H.
CALKINS, Madeline	HELM, Nona Maie
CHANDLER, Thelma V.	HICKS, Ella Annis
CLARK, J. Donald	HOXIE, Elwin George
CLYMER, Anna Bernice	JAMES, Leona Pearl
CROSBY, Frederick P.	JOHNSON, Kathryn Avis
EICHHORN, Loren	JOHNSON, Mable Evelyn
ENDSLEY, Esther May	KREMER, Fidelis
ESTES, Effie Beulah	LA GOURGUE, Ruth Irene
LEE, Velma Elizabeth	ROBINSON, Edwin K.
LORENZ, Wallace John	RODERICK, Ellwood Llewellyn
MACKAY, Margaret Fiona	ROOSE, Evelyn Catherine
MATTESON, Ester Irene	SCHWARZ, Bertha M.
MERCER, Gertrude La Vern	SMITH, Carol Josephine
MORGAN, Austin	SQUIER, Ardith Maxine
PIERCE, Thelma G.	SQUIER, Marjorie Clarice
POWERS, Neva Elizabeth	TURNER, Viah Le Ora
RALEY, William Howard	WALTERS, Barbara Kathryn
YARNELL, William E.	

VOCAL

LA GOURGUE, Mrs. Margaret A.

1931

JUNIOR COLLEGE

BROWN, Emily Jane

WALL, Edith E.

AIREY, Wilfred J.

JUNIOR MINISTERIAL

NIGHTINGALE, Reuben H.

LINDBECK, Lylon Harold

NORMAL

DUCE, Ruby Esther

NEPHEW, Alma E.

BLAIR, Viola May

DOCKHAM, Esther Elizabeth

HART, Mrs. Anna

SMITH, Joseph Alvin

SMITH, Florence

STRONG, Leora Belle

DUERKSEN, Mabelle

GROVER, Thelma Elizabeth

KNOSS, Roberta Ione

SKINNER, Lois Evangeline

COX, Florence

RODGERS, Mabel

MOORE, Eldon

SECRETARIAL

GALBRAITH, Helen Fay

HON, Margaret Jean

NORMAL PIANO

HARE, Virginia Juanita

COMMERCIAL

OLSON, Fern Mildred

BELDING, Phyllis Roberta

VOCAL

LA GOURGUE, Ruth

JAMES, Leona

ACADEMIC PIANO

LA GOURGUE, Ruth

JAMES, Leona

ACADEMIC

MUSGRAVE, Florence Louise

AITCHISON, James Robert

BERGQUIST, Alice Carol

LOCKWOOD, Frances Louise

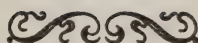
EDMISTER, Arthur

SMITH, Charles T.

WALTERS, Dick
REID, F. G.
ROOSE, Dorothy Adeline
PALMER, Erma La Meda
THOMPSON, Thyra Madge
CUNNINGHAM, Eleanor Fern
CROSBY, Kathryn
WATKINS, Edith M.
KNOEFLER, Wilbert
KUNKEL, Dorothy N.
MALLINCKRODT, Genevieve
EDMISTER, Wilfred
BREWER, Benjamin J.
BROWN, Lauerine
SMITH, Dewees

LEE, James Milton
ANDERSON, Gordon H.
LINDBECK, Laurel B.
MEYERS, Bertha L.
KNOEFLER, Kenneth N.
TURK, Allen J.
WILLHELM, Beatrice
STANDARD, Roger Alva
CASEBEER, George W.
JONES, Cecil Howard
HODGINS, Birdsall
JAMES, Willard
WILCOX, Velma
BOOTH, Harbina
McKINNON, Kathleen

ARTIST, Isabel E.



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